

Delta Region Community Health Systems Development (DRCHSD) Program

Federal Office of Rural Health Policy: Federal Grants 101



The Center's Purpose

The [National Rural Health Resource Center \(The Center\)](#) is a nonprofit organization dedicated to sustaining and improving health care in rural communities. As the nation's leading technical assistance and knowledge center in rural health, The Center focuses on five core areas:

- Transition to Value and Population Health
- Collaboration and Partnership
- Performance Improvement
- Health Information Technology
- Workforce



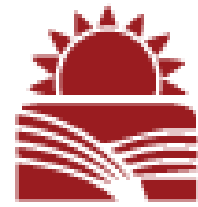
ruralcenter.org


National
Rural Health
Resource Center

DRCHSD Program Supported by FORHP and DRA



U.S. Department of Health & Human Services



HRSA

Federal Office of Rural Health Policy

This project is supported by the Health Resources and Services Administration ([HRSA](#)) of the U.S. Department of Health and Human Services ([HHS](#)) under grant number U65RH31261, Delta Region Health Systems Development, \$10,000,000 (0% financed with nongovernmental sources). This information or content and conclusions are those of the author and should not be construed as the official position or policy of, nor should any endorsements be inferred by [HRSA](#), [HHS](#) or the U.S. Government.

ruralcenter.org

National
Rural Health
Resource Center

Diversity, Equity, Inclusion, & Anti-racism



Building a culture where difference is valued

The Center is committed to DEI and anti-racism. We create an environment that reflects the communities we live in and serve; a place where everyone feels accepted and empowered to be their full, authentic selves; and where everyone belongs.

We understand the impact of and seek to defeat racism and discrimination in ourselves, our workplace, and the world. This guides how we cultivate leaders, build our programs and resources, and deliver our technical assistance.

We are an organization that honors, celebrates, and respects all dimensions of diversity. These principles are central to our mission and to our impact.

[Read more at ruralcenter.org/DEI](https://ruralcenter.org/DEI)

ruralcenter.org

DRCHSD Upcoming Webinars

- Rural Health Workforce Resources: Delta Doctors and AmeriCorps Rural Health Workforce Resources: Delta Doctors and AmeriCorps
 - April 27 from 11:00 – 12:00 pm CT
- DRCHSD Hospital and FQHC Application and Eligibility Webinar
 - June 6 from 11:00 – 12:00 pm CT
- DRCHSD RHC and Small Clinic Application and Eligibility Webinar
 - June 29 from 11:00 – 12:00 pm CT

Pre-Polling Question

I am ___ in my understanding of the federal grant application process, from searching for a federal grant to submitting a successful application.

Delta Region Community Health System Development (DRCHSD) Program Supported By:



Delta Regional Authority

U.S. Department of Health & Human Services



HRSA

Federal Office of Rural Health Policy



Suzanne Snyder,
Public Health Analyst and
DRCHSD Program Coordinator
at FORHP ssnyder1@hrsa.gov

ruralcenter.org

National
Rural Health
Resource Center



Federal Grants 101

Suzanne Snyder, MSW
Public Health Analyst
Hospital State Division
Federal Office of Rural Health Policy (FORHP)

Vision: Healthy Communities, Healthy People



Federal Grants 101

AGENDA

- How to Apply
- Where and How to Find Funding
- Reading a Notice of Funding Opportunity (NOFO)
- HRSA Review Process
- Application Tips and Common Mistakes
- Q&A



How to Apply

SAM and Grants.gov Registrations

Must register in 2 different systems

System	Why is it important?	Website	Support
System for Award Management (SAM)	Designating an e-business point of contact. Registering with SAM is required for organizations to use Grants.gov	https://sam.gov/content/home	Federal Service Desk https://www.fsd.gov/gsafsd_sp 1-866-606-8220 Monday-Friday, 8 AM to 8 PM ET.
Grants.gov	Search for and find federal grant opportunities. Submit grant applications.	https://www.grants.gov/web/grants/register.html	https://gditshared.servicenow.com/hhs_grants 1-800-518-4726 Email support@grants.gov 24 hours a day 7 days a week.



How to Apply

Step 1: System for Award Management (SAM)

- Register with SAM
 - <https://www.sam.gov>
 - **1.888.606.8220**
 - Registration is **FREE**
- What You Need to Register
 - UEI Number (*received when signing up*)
 - Taxpayer Identification Number
 - Non-Federal entities must mail an original, signed notarized letter to the Federal Service Desk within 30 days of activation
- Renew Registration **Annually**



How to Apply

Step 1: System for Award Management (SAM), continued

The screenshot displays the SAM.gov homepage. At the top, there is a navigation bar with links for Home, Search, Data Bank, Data Services, and Help. The SAM.gov logo is prominently displayed on the left. A banner on the right states "Official U.S. Government Website 100% Free". The main content area is divided into two columns. The left column lists various services: Contract Opportunities (was fbo.gov), Contract Disputes Information (Reports ONLY from fpds.gov), Wage Determinations (was fedreg.gov), Federal Hierarchy (Departments and Subtiers), Assistance Listings (was cfda.gov), Information (Entities, Disaster Response Registry, Exclusions, and Responsibility/), and Entity Reporting (SCR and Bio-Preferred Reporting). A red box labeled "NEW" is next to the Information link. The right column is titled "Register Your Entity or Get a Unique Entity ID" and includes the text "Register your entity or get a Unique Entity ID to get started doing business with the federal government." Below this text are three buttons: "Get Started" (circled in red), "Renew Entity" (circled in red), and "Check Entity Status". A red arrow points from the "Get Started" button to the text "New SAM user" and another red arrow points from the "Renew Entity" button to the text "Existing SAM user". At the bottom, there is a search bar with the text "Already know what you want to find?" and a search input field containing "e.g. 1606N020Q02".

- Register your organization at www.SAM.gov
- Establish an E-Business Point of Contact (EBiz POC) to oversee all activities for your organization within Grants.gov
- Receive a Unique Entity Identifier (UEI) or Entity ID by SAM and be fully registered in approximately 7-10 business days

How to Apply

Step 1: System for Award Management (SAM), concluded

- **Electronic Business Point of Contact (E-Biz POC)**
 - Critical role in the Grants.gov registration and application process
- **Marketing Partner ID Number (MPIN) password**
 - Created by the E-Biz POC
 - Used to login into Grants.gov to designate Authorized Organization Representatives
- **Authorized Organization Representatives (AORs)**
 - Designated by the E-Biz POC in Grants.gov
 - Authorized to submit applications on behalf of an organization



How to Apply

Step 2: Grants.gov

1

GRANTS.GOVSM
FIND. APPLY. SUCCEED.SM

SEARCH: Grant Opportunities Enter Keyword... GO

HOME LEARN GRANTS SEARCH GRANTS APPLICANTS GRANTORS SYSTEM-TO-SYSTEM FORMS CONNECT SUPPORT

REGISTER

Registering with Grants.gov
One account to manage all your profiles, applications, and subscriptions.

Applicants

1. Complete the **required form fields**.
2. **Confirm** your email address.
3. **Add** an organization applicant profile or an individual applicant profile after registering.

Learn more on the [Applicant Registration page](#).

Grantors

1. Complete the **required form fields**.
2. **Confirm** your email address.
3. Ask your **agency point of contact** to associate your email address with the agency.

Learn more on the [Grantor Registration page](#).

Get Registered Now »

2

3

GRANTS.GOV Register

REGISTER

Please enter your information below to create an Account.

- Required fields are denoted with an asterisk (*).
- The following special characters are allowed: question marks, periods, dashes, underscores, and @ symbol (Password is not subject to these restrictions).
- Username cannot resemble UEI. 12 character usernames must contain a special character.
- **Password requirements:** Your password must contain at least eight characters including: at least one uppercase letter (A-Z); at least one lowercase letter (a-z); at least one number (0-9); and at least one special character (e.g. ! @ # \$ % ^ & *). Your password must not contain dictionary words, names, or your Username.
- If Mobile Phone Number is provided, it must be a US number and it can be used to reset forgotten password.

Contact Information:

*First Name:
Middle Initial:
*Last Name:
*Email Address:
*Primary Phone Number:
Mobile Phone Number (US Only):
(Can be used to reset forgotten password)
Confirm Mobile Phone Number:

Account Details:

*Username:
*Password: (Case Sensitive)
*Confirm Password: (Case Sensitive)

Communications:

Subscribe: GRANTS.GOV ALERTS
Yes, I want to receive email messages containing time-sensitive information about Grants.gov changes that potentially impact users.
 GRANTS.GOV NEWSLETTER
Yes, I want to receive occasional emails highlighting system enhancements, training resources, and other topics relevant to the federal grant community.

Continue » Cancel

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HEALTH & HUMAN SERVICES: HHS.gov | EEOC / No Fear Act | Accessibility | Privacy | Disclaimers | Site Map

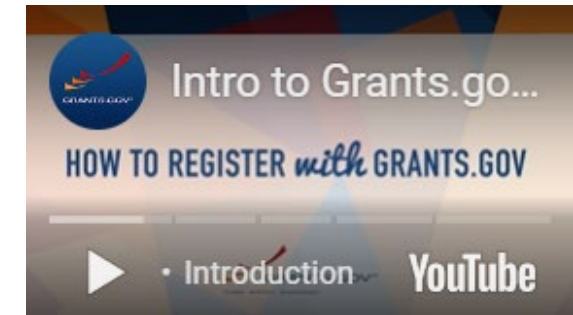
COMMUNITY: USA.gov | WhiteHouse.gov | USAspending.gov | SBA.gov | CFDA.gov | SAM.gov | DUNS Request | Report Fraud



How to Apply

Step 2: Grants.gov, continued

- Log on to [Grants.gov](https://www.grants.gov)
- AOR must complete profile on Grants.gov
 - Need UEI Number
 - SAM Registration
- E-Biz POC must log into Grants.gov to approve AOR registration
- AOR registration must be updated **annually**
- AOR password must be updated **every 90 days**



Check out the [How to Register with Grants.gov](#) video!

Where and How to Find Funding

HRSA Website



The screenshot shows the HRSA website's 'Find Grant Funding' page. At the top, there is a navigation bar with the HRSA logo and the text 'Health Resources & Services Administration'. Below this is a search bar and a menu with options like 'Home', 'Grants', 'Loans & Scholarships', etc. The main content area features a sidebar with 'Apply for a Grant' and 'Manage your Grant' sections. The central heading is 'Find Grant Funding', followed by a paragraph explaining HRSA's mission and the types of grants and cooperative agreements offered. A yellow 'Alert' box contains information about funding opportunities from the Office of the Administrator. At the bottom, there is another search bar for grant funding opportunities.

Search Grant Funding Opportunities:

Rural Health Care Coordination Program

Funding Opportunity Number: **HRSA-23-125**
Application Deadline: **05/26/2023**

Bureau/Office: **Federal Office of Rural Health**
Policy
Status: **Open**

Who can apply: Eligible applicants include domestic public or private, non-profit or for-profit entities, including faith-based, community-based, tribes, and tribal organizations. The applicant organization may be located in a rural or urban area, but must have demonstrated [\[+\] Show More Eligibility Info](#)

Delta Health Systems Implementation Program

Funding Opportunity Number: **HRSA-23-128**
Application Deadline: **05/18/2023**

Bureau/Office: **Federal Office of Rural Health**
Policy
Status: **Open**

Who can apply: Eligible applicants include domestic public or private, non-profit entities. Domestic faith-based and community-based organizations, tribes, and tribal organizations are also eligible to apply.

Rural Communities Opioid Response Program – Child and

[Check it out for yourself!](#)



Where and How to Find Funding

HRSA Website, continued

The screenshot shows the HRSA website's navigation and content for a specific funding opportunity. The top navigation bar includes the HRSA logo, the text "Health Resources & Services Administration", and links for "Bureaus and Offices | Newsroom | Contact HRSA". Below this is a search bar and a main navigation menu with items like "Home", "Grants", "Loans & Scholarships", "Data Warehouse", "Training & TA Hub", and "About HRSA". The breadcrumb trail reads "Home » Grants » Find Grant Funding » Delta Health Systems Implementation Program".

The main content area is divided into a left sidebar and a main column. The sidebar contains a vertical menu under "Apply for a Grant" with links for "Find Grant Funding", "Determine Eligibility", "Prepare Your Application", "Follow the Application Process", and "Track Your Application". Below this are sections for "Manage your Grant", "Become a Grant Reviewer", and "Frequently Asked Questions".

The main column features a large heading "Delta Health Systems Implementation Program" and a sub-heading "About the Program". To the right of the sub-heading are three buttons: "Apply on Grants.gov", "Track Your Application", and "Email Us". Below the sub-heading, key details are listed: "Funding Opportunity Number: HRSA-23-128", "Dates to Apply: 03/24/2023 to 05/18/2023", "Bureau/Office: Federal Office of Rural Health Policy", "Status: Open" (with a green checkmark), and "Estimated Award Date: 09/30/2023".

A paragraph of text follows, stating: "This notice announces the opportunity to apply for funding under the Delta Health Systems Implementation Program (DSIP). The purpose of this program is to improve healthcare delivery in rural areas by implementing projects that will improve the financial sustainability of hospitals and allow for increased access to care in rural communities. These projects focus on financial and operational improvement, quality improvement, telehealth, and workforce development in hospitals in the in the rural counties and parishes of the Delta region. The DSIP provides funding to support critical access hospitals, small rural hospitals (inpatient prospective payment system facilities with up to 100 beds) in the Delta region that have



Where and How to Find Funding

Grants.gov

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FIND. APPLY. SUCCEED.SM

HELP | REGISTER | LOGIN

SEARCH: Grant Opportunities ▾ Enter Keyword... GO

HOME | LEARN GRANTS ▾ | **SEARCH GRANTS** | APPLICANTS ▾ | GRANTORS ▾ | SYSTEM-TO-SYSTEM ▾ | FORMS ▾ | CONNECT ▾ | SUPPORT ▾

Some users are experiencing intermittent difficulty accessing Grants.gov. HHS is working to resolve the issue as quickly as possible.

Convenience Comes to Federal Grants

Download the Grants.gov Mobile App to search and submit on the go.

Download on the App Store | GET IT ON Google Play



Where and How to Find Funding

Navigating Grants.gov

GRANTS.GOV FIND. APPLY. SUCCEED.™

SEARCH: Grant Opportunities | Enter Keyword... **GO**

HOME | LEARN GRANTS | **SEARCH GRANTS** | APPLICANTS | GRANTORS | SYSTEM-TO-SYSTEM | FORMS | CONNECT | SUPPORT

GRANTS.GOV > Search Grants

SEARCH GRANTS

BASIC SEARCH CRITERIA:

Keyword(s): **SEARCH**

Opportunity Number:

CFDA:

OPPORTUNITY STATUS:

- Forecasted (18)
- Posted (28)
- Closed (135)
- Archived (1,618)

FUNDING INSTRUMENT TYPE:

- All Funding Instruments
- Cooperative Agreement (28)
- Grant (18)

ELIGIBILITY:

- All Eligibilities
- City or township governments (13)
- County governments (13)
- For profit organizations other than small businesses (12)
- Independent contractors (44)

CATEGORY:

- All Categories
- Agriculture (1)
- Education (2)
- Employment, Labor and Training (1)
- Health (40)

AGENCY:

- All Agencies
- All Department of Agriculture [USDA] (1)
- All Department of Health and Human Services [HHS] (44)

SEARCH TIPS | Export Detailed Data | Save Search »

SORT BY: Relevance (Descending) **Update Sort** **DATE RANGE:** All Available **Update Date Range**

1 - 25 OF 46 MATCHING RESULTS: < Previous **1** 2 Next >

Opportunity Number	Opportunity Title	Agency	Opportunity Status	Posted Date	Close Date
HRSA-23-057	National Organizations of State and Local Officials: Health Policy Innovation	HHS-HRSA	Forecasted	07/27/2022	
HRSA-23-041	Rural Communities Opioid Response Program – Child and Adolescent Behavioral Health	HHS-HRSA	Posted	03/22/2023	05/24/2023
HRSA-23-088	National Organizations of State and Local Officials: State Governance	HHS-HRSA	Forecasted	07/27/2022	
HRSA-23-058	National Organizations of State and Local Officials: State Health Legislation	HHS-HRSA	Forecasted	07/27/2022	
HRSA-23-059	National Organizations of State and Local Officials: State and Local Public Health Systems	HHS-HRSA	Forecasted	07/27/2022	
HRSA-23-073	Pediatric Emergency Care Applied Research Network (PECARN)	HHS-HRSA	Posted	01/11/2023	04/11/2023
HRSA-23-055	Ryan White HIV/AIDS Program Part B States/Territories Supplemental Grant Program	HHS-HRSA	Posted	01/18/2023	04/20/2023
HRSA-23-066	Alliance for Innovation on Maternal Health (AIM) Capacity	HHS-HRSA	Posted	03/10/2023	05/09/2023
HRSA-23-084	Alliance for Innovation on Maternal Health (AIM) Technical Assistance Center	HHS-HRSA	Posted	03/10/2023	05/09/2023
HRSA-23-083	Life Course Translational Research Network (LCT-RN)	HHS-HRSA	Posted	01/09/2023	04/10/2023
HRSA-23-128	Delta Health Systems Implementation Program	HHS-HRSA	Posted	03/24/2023	05/18/2023
HRSA-23-113	Maternal Health Research Collaborative for Minority-Serving Institutions (MH-RC-MSI) Coordinating Center (CC)	HHS-HRSA	Forecasted	02/17/2023	
HRSA-23-106	Integrated Maternal Health Services	HHS-HRSA	Posted	03/10/2023	05/24/2023
HRSA-23-085	Screening and Treatment for Maternal Mental Health and Substance Use Disorders	HHS-HRSA	Posted	04/03/2023	06/02/2023
HRSA-23-079	Comprehensive Systems Integration for Adolescent and Young Adult Health	HHS-HRSA	Posted	01/11/2023	04/11/2023
HRSA-23-006	Nurse Faculty Loan Program	HHS-HRSA	Posted	02/28/2023	05/01/2023
HRSA-23-016	Nurse Education, Practice, Quality and Retention (NEPQR)-Pathway to Registered Nurse Program (PRNP)	HHS-HRSA	Posted	02/27/2023	04/27/2023



Where and How to Find Funding

Navigating Grants.gov, 2

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HELP | REGISTER | LOGIN

SEARCH: Grant Opportunities ▾ Enter Keyword... GO

HOME | LEARN GRANTS ▾ | SEARCH GRANTS | APPLICANTS ▾ | GRANTORS ▾ | SYSTEM-TO-SYSTEM ▾ | FORMS ▾ | CONNECT ▾ | SUPPORT ▾

GRANTS.GOV > View Opportunity

VIEW GRANT OPPORTUNITY

HRSA-23-128
Delta Health Systems Implementation Program
Department of Health and Human Services
Health Resources and Services Administration

« Back | Link

Apply | Subscribe

SYNOPSIS | VERSION HISTORY | RELATED DOCUMENTS | **PACKAGE**

Print Synopsis Details ?

General Information

Document Type: Grants Notice	Version: Synopsis 1
Funding Opportunity Number: HRSA-23-128	Posted Date: Mar 24, 2023
Funding Opportunity Title: Delta Health Systems Implementation Program	Last Updated Date: Mar 24, 2023
Opportunity Category: Discretionary	Original Closing Date for Applications: May 18, 2023
Opportunity Category Explanation:	Current Closing Date for Applications: May 18, 2023
Funding Instrument Type: Grant	Archive Date:
Category of Funding Activity: Health	Estimated Total Program Funding: \$2,020,000
Category Explanation: https://grants.hrsa.gov/2010/Web2External/Interface/FundingCycle/ExternalView.aspx?fCycleID=39f8b40f-29d6-4d89-b85a-e8c483a4bd3d	Award Ceiling: \$404,000
Expected Number of Awards: 5	Award Floor: \$0
CFDA Number(s): 93.912 -- Rural Health Care Services Outreach, Rural Health Network Development and Small Health Care Provider Quality Improvement	
Cost Sharing or Matching Requirement: No	



Where and How to Find Funding

Navigating Grants.gov, 3

HOME LEARN GRANTS SEARCH GRANTS APPLICANTS GRANTORS SYSTEM-TO-SYSTEM FORMS CONNECT SUPPORT

GRANTS.GOV > View Opportunity

VIEW GRANT OPPORTUNITY

HRSA-23-128
Delta Health Systems Implementation Program
Department of Health and Human Services
Health Resources and Services Administration

« Back | Link

Apply Subscribe

SYNOPSIS VERSION HISTORY RELATED DOCUMENTS PACKAGE

Select Grant Opportunity Package

Print Package List ?

PLEASE READ BEFORE APPLYING!
If you view and complete your application package using Grants.gov downloadable PDF forms, you MUST have Adobe Reader installed. You may receive a validation error using incompatible versions of Adobe Reader. To prevent a validation error, it is now recommended you uninstall any earlier versions of Adobe Reader and install the latest compatible version of Adobe Reader. If more than one person is working on the PDF forms, ALL applicants must be using the same Adobe Reader version. [Click for more information on Adobe Reader Compatibility.](#)

Opportunity Package(s) Currently Available for this Funding Opportunity:

CFDA	Competition ID	Competition Title	Opportunity Package ID	Opening Date	Closing Date	Actions
93.912	HRSA-23-128	Delta Health Systems Implementation Program	PKG00280800	03/24/2023	05/18/2023	Preview Apply



Where and How to Find Funding

Navigating Grants.gov, 4

HOME LEARN GRANTS SEARCH GRANTS APPLICANTS GRANTORS SYSTEM-TO-SYSTEM FORMS CONNECT SUPPORT

GRANTS.GOV > View Opportunity

VIEW GRANT OPPORTUNITY

HRSA-22-122

« Back | Link

Preview Opportunity Package Details

Opportunity Package Details:

Agency Contact Information: Contact Suzanne Snyder at (301)443-0178 or email SSnyder1@hrsa.gov
Who Can Apply: Organization Applicants

PACKAGE FORMS:

Mandatory Forms (Click to Preview)	Optional Forms (Click to Preview)
<ul style="list-style-type: none">» Application for Federal Assistance (SF-424) [V4.0]» Attachments [V1.2]» Project/Performance Site Location(s) [V4.0]» Project Narrative Attachment Form [V1.2]» Grants.gov Lobbying Form [V1.1]» Budget Narrative Attachment Form [V1.2]» Budget Information for Non-Construction Programs (SF-424A) [V1.0]» Key Contacts [V2.0]» Project Abstract Summary [V2.0]	<ul style="list-style-type: none">» Disclosure of Lobbying Activities (SF-LLL) [V2.0]

[Download Instructions](#)

Close



Where and How to Find Funding

Navigating Grants.gov, 5

- HOME
- LEARN GRANTS
- SEARCH GRANTS
- APPLICANTS
- GRANTORS
- SYSTEM-TO-SYSTEM
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GRANTS.GOV > View Opportunity

VIEW GRANT OPPORTUNITY



HRSA-23-128
Delta Health Systems Implementation Program
Department of Health and Human Services
Health Resources and Services Administration

[« Back | Link](#)

[Apply](#) [Subscribe](#)

- SYNOPSIS
- VERSION HISTORY
- RELATED DOCUMENTS
- PACKAGE

[Print Related Documents List](#) ?

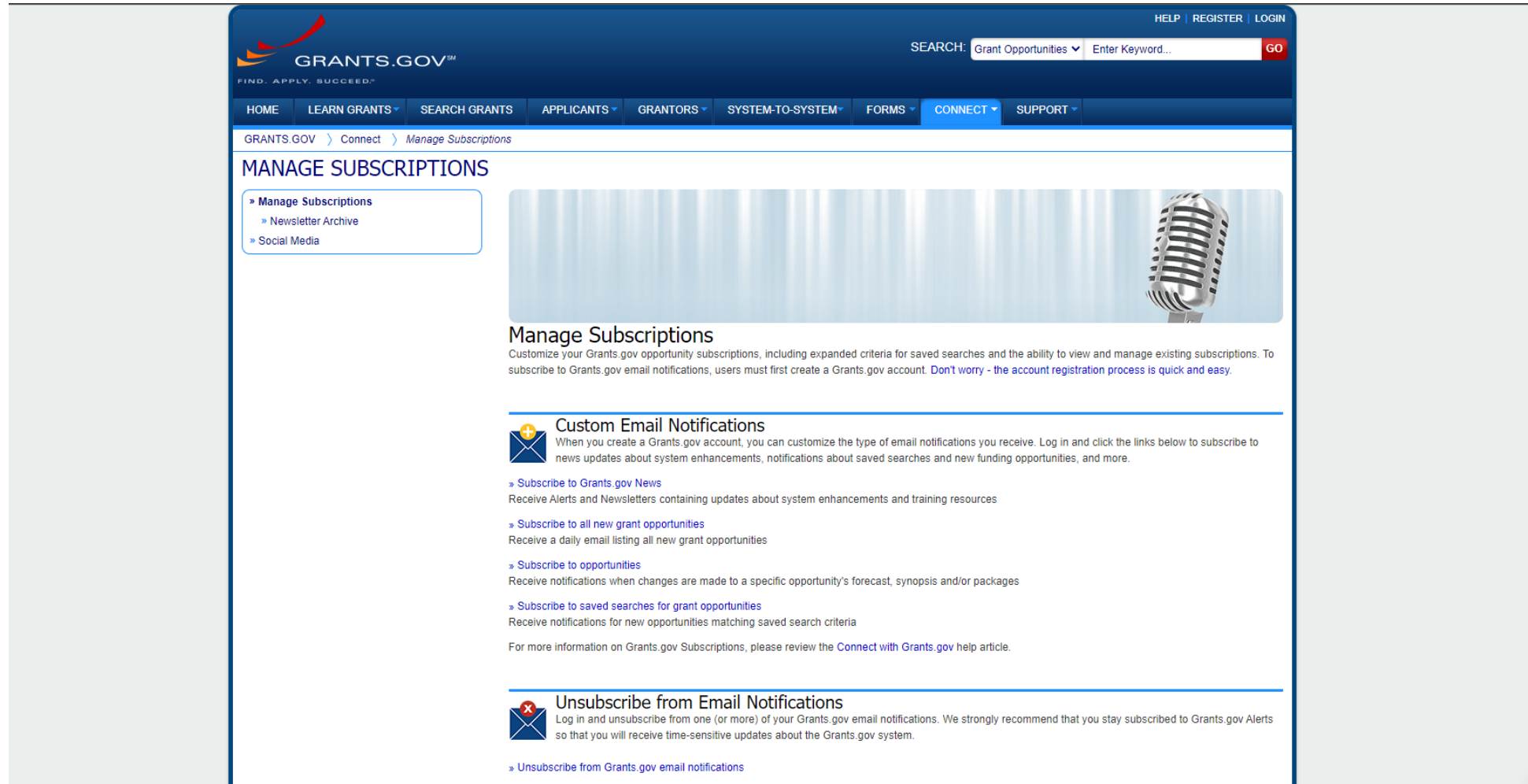
Click on the following file link(s) to download the related document(s):

File Description	File Name	Last Updated Date/Time	File Size
Folder: Full Announcement - HRSA-23-128	HRSA-23-128-Full Announcement - HRSA-23-128.zip	Mar 24, 2023 12:48:12 PM EDT	396.1 KB
HRSA-23-128 Notice of Funding Opportunity	FORHP HRSA-23-128 Delta HS Implementation_Final.pdf	Mar 24, 2023 12:48:12 PM EDT	476.8 KB



Where and How to Find Funding

Navigating Grants.gov – Manage Subscriptions



The screenshot shows the Grants.gov website interface. At the top, there is a navigation bar with the Grants.gov logo and the tagline "FIND. APPLY. SUCCEED." on the left, and "HELP | REGISTER | LOGIN" on the right. A search bar is located in the top right corner with the text "SEARCH: Grant Opportunities" and a "GO" button. Below the navigation bar is a menu with options: HOME, LEARN GRANTS, SEARCH GRANTS, APPLICANTS, GRANTORS, SYSTEM-TO-SYSTEM, FORMS, CONNECT, and SUPPORT. The "CONNECT" menu item is selected, leading to the "Manage Subscriptions" page. The page title is "MANAGE SUBSCRIPTIONS" and the breadcrumb trail is "GRANTS.GOV > Connect > Manage Subscriptions". On the left side, there is a sidebar menu with options: Manage Subscriptions, Newsletter Archive, and Social Media. The main content area features a large blue banner with a microphone icon and the heading "Manage Subscriptions". Below the banner, there is a paragraph explaining that users can customize their Grants.gov opportunity subscriptions and that account registration is quick and easy. The page is divided into two main sections: "Custom Email Notifications" and "Unsubscribe from Email Notifications".

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HELP | REGISTER | LOGIN

SEARCH: Grant Opportunities Enter Keyword... GO

HOME LEARN GRANTS SEARCH GRANTS APPLICANTS GRANTORS SYSTEM-TO-SYSTEM FORMS CONNECT SUPPORT

GRANTS.GOV > Connect > Manage Subscriptions

MANAGE SUBSCRIPTIONS

- » Manage Subscriptions
 - » Newsletter Archive
 - » Social Media

Manage Subscriptions

Customize your Grants.gov opportunity subscriptions, including expanded criteria for saved searches and the ability to view and manage existing subscriptions. To subscribe to Grants.gov email notifications, users must first create a Grants.gov account. [Don't worry - the account registration process is quick and easy.](#)

Custom Email Notifications

When you create a Grants.gov account, you can customize the type of email notifications you receive. Log in and click the links below to subscribe to news updates about system enhancements, notifications about saved searches and new funding opportunities, and more.

- » [Subscribe to Grants.gov News](#)
Receive Alerts and Newsletters containing updates about system enhancements and training resources
- » [Subscribe to all new grant opportunities](#)
Receive a daily email listing all new grant opportunities
- » [Subscribe to opportunities](#)
Receive notifications when changes are made to a specific opportunity's forecast, synopsis and/or packages
- » [Subscribe to saved searches for grant opportunities](#)
Receive notifications for new opportunities matching saved search criteria

For more information on Grants.gov Subscriptions, please review the [Connect with Grants.gov help article](#).

Unsubscribe from Email Notifications

Log in and unsubscribe from one (or more) of your Grants.gov email notifications. We strongly recommend that you stay subscribed to Grants.gov Alerts so that you will receive time-sensitive updates about the Grants.gov system.

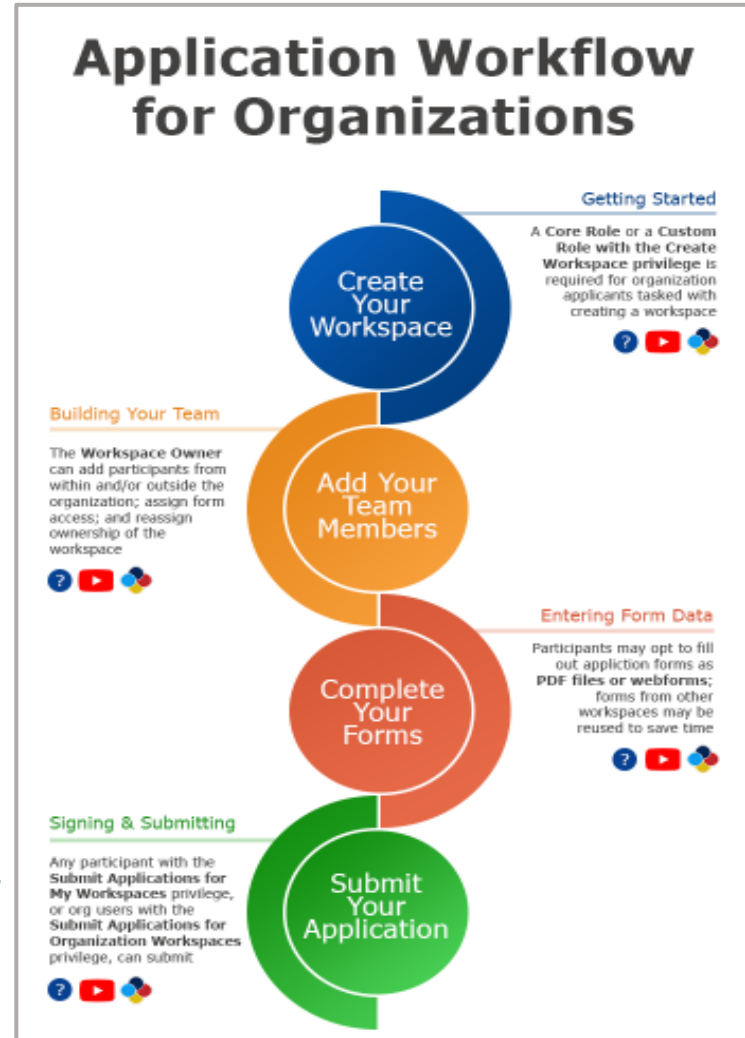
- » [Unsubscribe from Grants.gov email notifications](#)



Where and How to Find Funding

Navigating Grants.gov – Workspace

- Workspace is a shared, online environment where members of a grant team may simultaneously access and edit different webforms within an application.
- For each NOFO, you can create individual instances of a workspace.



Watch the [How to Create a Grants.gov Workspace](#) video!

Reading a Notice of Funding Opportunity (NOFO)

What's Inside?

U.S. Department of Health and Human Services

HRSA
Health Resources & Services Administration

NOTICE OF FUNDING OPPORTUNITY

Federal Office of Rural Health Policy
Hospital State Division

Delta Health Systems Implementation Program
Funding Opportunity Number: HRSA-23-128
Funding Opportunity Type(s): New
Assistance Listings Number: 93.912

Fiscal Year 2023
Application Due Date: May 18, 2023

Ensure your [SAM.gov](#) and [Grants.gov](#) registrations and passwords are current immediately!
HRSA will not approve deadline extensions for lack of registration.
Registration in all systems may take up to 1 month to complete.

Issuance Date: March 24, 2023

Suzanne Snyder, MSW
Public Health Analyst, Federal Office of Rural Health Policy
Telephone: (301) 443-0178
Email: ssnyder1@hrsa.gov

See [Section VII](#) for a complete list of agency contacts.

Authority: 42 U.S.C. 912(b) (§ 711(b) of the Social Security Act)

- Explains available funding, application, and eligibility information
- Contains information applicants need to know to apply for funding
- Includes program history, regulations, and HRSA contact information



Reading a Notice of Funding Opportunity (NOFO)

What's Inside? - continued

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- Eligibility Information
- Application and Submission Information
- Application Review Information
- Award Administration Information
- Agency Contacts
- Other Information



Reading a Notice of Funding Opportunity (NOFO)

Executive Summary

Serves as a summary to potential applicants about the funding opportunity. It usually comprises the following:

- Name of Program/Title
- Funding Opportunity Number
- Application Due Date
- Purpose and Objectives
- Eligible Applicants
- Available Funding
- Number of Awards
- Cost Sharing/Match Requirement
- Project Period
- Agency Contacts

EXECUTIVE SUMMARY

Funding Opportunity Title:	Delta Health Systems Implementation Program (DSIP)
Funding Opportunity Number:	HRSA-23-128
Assistance Listing Number:	93.912
Due Date for Applications:	May 18, 2023
Purpose:	The purpose of the Delta Health Systems Implementation Program is to improve healthcare delivery in rural areas by implementing projects that will improve the financial sustainability of hospitals and allow for increased access to care in rural communities. These projects focus on financial and operational improvement, quality improvement, telehealth, and workforce development in hospitals in the rural counties and parishes of the Delta region.
Program Objective(s):	Improve health care in rural areas by improving financial stability in small rural hospitals through projects focused on: <ul style="list-style-type: none">• Financial and operational improvements;• Implementation of quality improvement initiatives;• Expansion of telehealth services and;• The development of new service lines to address the needs of the community, including populations in the community that have been historically underserved.
Eligible Applicants:	Eligible applicants include domestic public or private, non-profit entities. Domestic faith-based and community-based organizations, tribes, and tribal organizations are also eligible to apply. See Section III.1 of this notice of funding opportunity (NOFO) for complete eligibility information.
Anticipated Total Annual Available FY 2023 Funding:	\$2,020,000



Reading a Notice of Funding Opportunity (NOFO)

Application and Submission Information

IV. Application and Submission Information

1. Address to Request Application Package

HRSA *requires* you to apply electronically. HRSA encourages you to apply through [Grants.gov](https://www.grants.gov) using the SF-424 workspace application package associated with this notice of funding opportunity (NOFO) following the directions provided at [Grants.gov](https://www.grants.gov): [HOW TO APPLY FOR GRANTS](#). If you use an alternative electronic submission, see [Grants.gov](https://www.grants.gov): [APPLICANT SYSTEM-TO-SYSTEM](#).

The NOFO is also known as "Instructions" on Grants.gov. You must select "Subscribe" and provide your email address for HRSA-23-128 in order to receive notifications including modifications, clarifications, and/or republications of the NOFO on Grants.gov. You will also receive notifications of documents placed in the RELATED DOCUMENTS tab on Grants.gov that may affect the NOFO and your application. *You are ultimately responsible for reviewing the [For Applicants](#) page for all information relevant to this NOFO.*

ii. Project Narrative

Successful applications will contain the information below. Please use the following section headers for the narrative:

NEED -- Corresponds to Section V's Review Criterion 1 [Need](#)

Community and Hospital Demographics

- Describe the larger health care system beyond the small rural hospital, including other providers in the community or distance from the hospital to other providers.
- Describe the community health status and challenges that affect health care in the service area (e.g., poverty, uninsured or underinsured, chronic disease burdens, social determinants of health). Use and cite data, when possible, to support the information.
- Describe the rural population to be served and any rural underserved communities including those who suffer from poorer health outcomes, health disparities, and other inequalities. These populations include but are not limited to: Black, Latino, and Indigenous and Native American persons, Asian Americans and Pacific Islanders and other persons of color; members of

Narrative Section	Review Criteria
Need	(1) Need
Response	(2) Response
Impact	(3) Evaluative Measures
Organizational Information	(4) Resources and Capabilities
Budget	(5) Support Requested



Reading a Notice of Funding Opportunity (NOFO)

Application Review

- Addresses the **criteria** that agency will use to evaluate applications.
- Includes the merit and other review criteria that evaluators will use to judge applications, including any statutory, regulatory, or other preferences (e.g., minority status or Native American tribal preferences) that will be applied in the review process.

Five review criteria are used to review and rank DSIP applications. Below are descriptions of the review criteria and their scoring points.

Criterion 1: **NEED (30 points)** – Corresponds to Section IV's [Need](#)

Community and Hospital Demographics (15 points)

- The extent to which the application clearly identifies the health care structure and systems of the applicant community.
- The extent to which the application clearly identifies the health care needs of the service area using demographic data from reliable and recent data sources.
- The extent to which the application clearly identifies the target population(s) to be serviced, including any rural underserved communities and those who suffer from poorer health outcomes, health disparities, and other inequalities.

Hospital Improvement Opportunities (15 points)

- The extent to which the application discusses recent technical assistance received from external subject matter experts or consultants
- The extent to which the application discusses the resulting recommendations for areas of improvement.

Criterion 2: **RESPONSE (20 points)** – Corresponds to Section IV's [Response](#)

2. Review and Selection Process

The objective review process provides an objective evaluation of applications to the individuals responsible for making award decisions. The highest ranked applications receive consideration for award within available funding ranges. HRSA may also consider assessment of risk and the other pre-award activities described in Section 3 below. See Section 5.3 of HRSA's [SF-424 Application Guide for more details](#). In addition to the ranking based on merit criteria, HRSA approving officials will apply other factors (e.g., geographical location and proof of prior TA) described below in selecting applications for award.

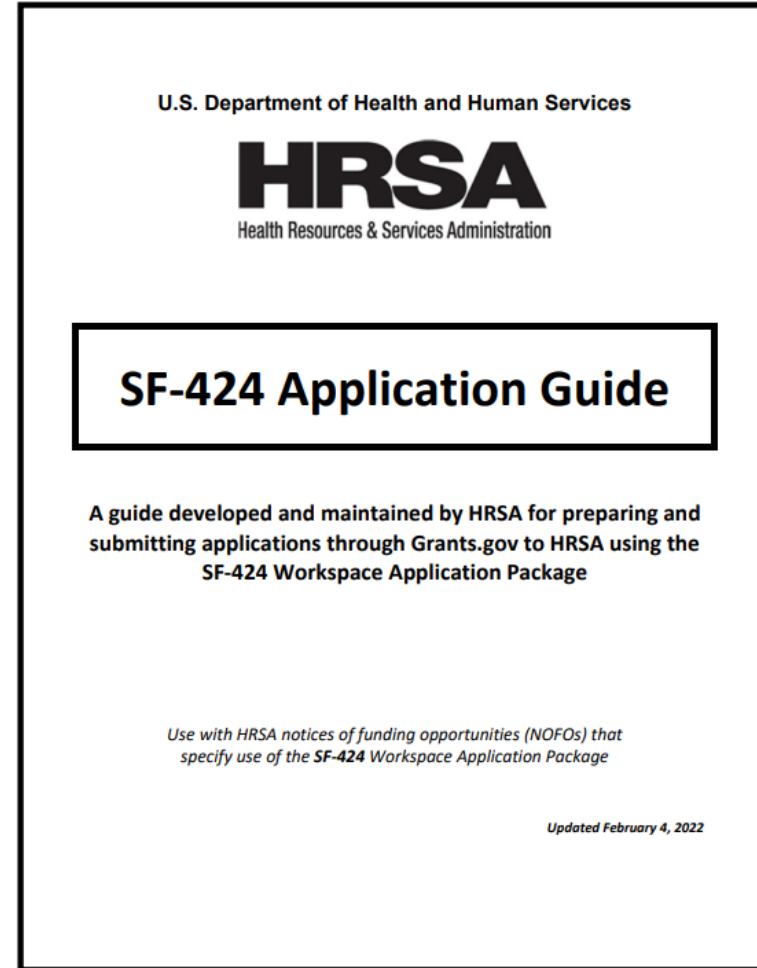


Reading a Notice of Funding Opportunity (NOFO)

SF-424 Application Guide

- Notice of Funding Opportunity Companion Guide
 - Detailed instructions to help applicants prepare and submit applications

[Check it out](#) for yourself!



HRSA Review Process

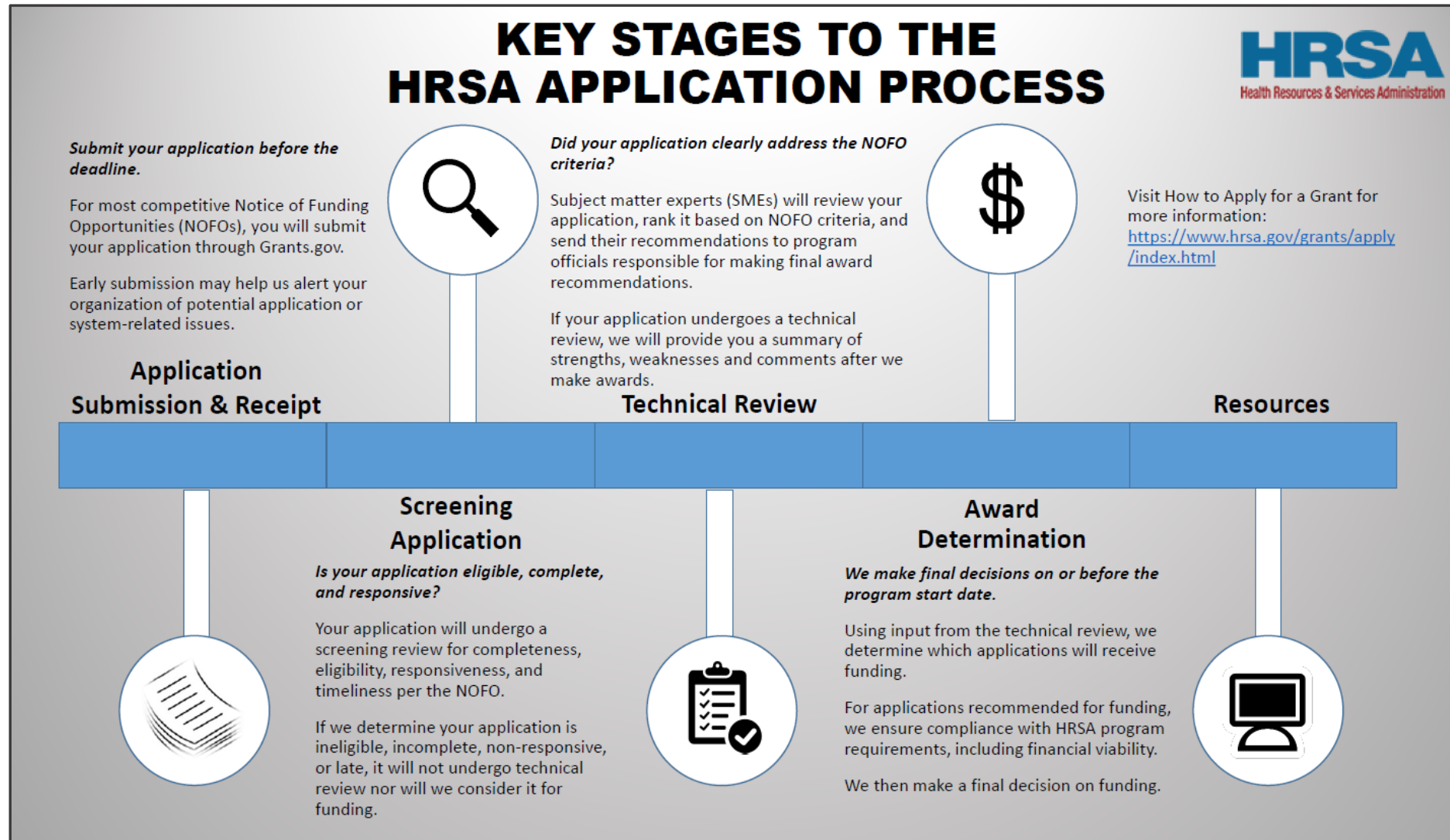
Key Steps

- The central review office is the Division of Independent Review (DIR).
- Applications are reviewed by an Objective Review Committee (ORC).
- The ORC Panel is comprised of independent qualified Reviewers.
- ORC is responsible for evaluating and rating eligible applications in response to the NOFO.



HRSA Review Process

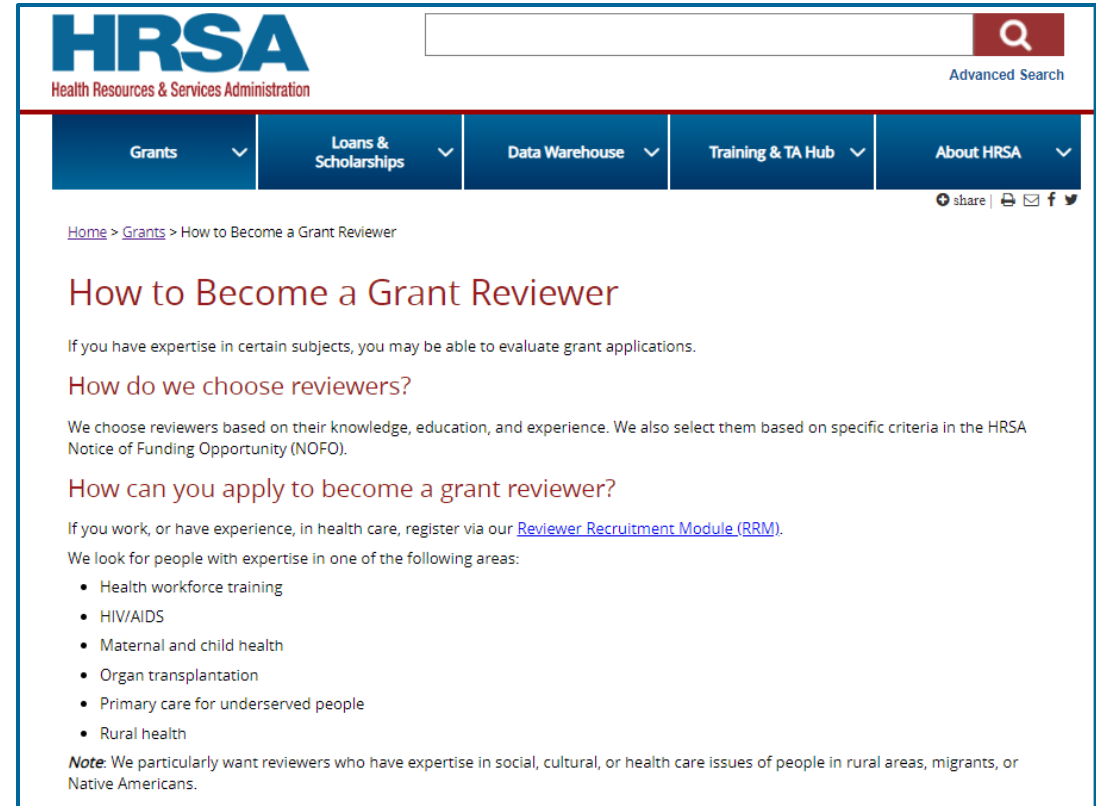
Key Steps, continued



HRSA Review Process

Become a Grant Reviewer!

- We need reviewers to be a part of ORC panels
- Learn more about the grants process
- **HRSA has multiple grant program reviews each year**
- You must register to be a reviewer
 - <https://www.hrsa.gov/grants/reviewers>
 - Let us know when you are in the database *(so we can select you!)*
- Indicate your specialties in the background information *(indicate rural!)*



The screenshot shows the HRSA website interface. At the top left is the HRSA logo with the tagline 'Health Resources & Services Administration'. To the right is a search bar with a magnifying glass icon and the text 'Advanced Search'. Below the logo is a navigation menu with five items: 'Grants', 'Loans & Scholarships', 'Data Warehouse', 'Training & TA Hub', and 'About HRSA', each with a dropdown arrow. To the right of the menu are social media icons for share, print, email, Facebook, and Twitter. The main content area has a breadcrumb trail: 'Home > Grants > How to Become a Grant Reviewer'. The title 'How to Become a Grant Reviewer' is in a large, dark red font. Below the title is a paragraph: 'If you have expertise in certain subjects, you may be able to evaluate grant applications.' This is followed by a sub-heading 'How do we choose reviewers?' and a paragraph: 'We choose reviewers based on their knowledge, education, and experience. We also select them based on specific criteria in the HRSA Notice of Funding Opportunity (NOFO).' Another sub-heading 'How can you apply to become a grant reviewer?' is followed by a paragraph: 'If you work, or have experience, in health care, register via our [Reviewer Recruitment Module \(RRM\)](#).' Below this is another paragraph: 'We look for people with expertise in one of the following areas:' followed by a bulleted list: 'Health workforce training', 'HIV/AIDS', 'Maternal and child health', 'Organ transplantation', 'Primary care for underserved people', and 'Rural health'. At the bottom is a 'Note' paragraph: 'We particularly want reviewers who have expertise in social, cultural, or health care issues of people in rural areas, migrants, or Native Americans.'



Application Tips and Common Mistakes

The Five “R’s”

Submitting Strong Applications

Do the
Research

Recruit a
Team

Respond to
the Guidance

Review the
Application

Revise it as
needed



Application Tips and Common Mistakes

The Five “R’s” – Do the Research

- Learn about the grant program
- Study projects that have been awarded in the past
- Ensure you understand the application requirements
- Consider your organization’s capacity (*i.e., staffing, fiscal infrastructure, etc.*)
- Evaluate the time-cost benefit of applying for the funding opportunity
- Do not ask yourself if the organization needs the funding, but rather whether the organization can commit to the potential project



Application Tips and Common Mistakes

The Five “R’s” – Recruit a Team

- Internal Team
 - Help draft the application
 - Talk with colleagues and partners
 - Provide honest feedback
 - Have knowledge of the your organization
- Consortium/Network Members
 - Determine the roles and participation levels
 - Obtain written commitments (*i.e. MOUs*)
 - Consider overall network structure



Application Tips and Common Mistakes

The Five “R’s” – Respond to the Guidance

- Use clear and concise language that is easy to read
- Stay focused on the project activities
- Avoid jargon and acronyms
- Describe gaps in current services
- Do not assume reviewers’ knowledge of your area/program
- Use current data sources



Application Tips and Common Mistakes

The Five “R’s” – Review your Application, Revise it as Needed

Ask yourself:

- Have I responded to all sections of the NOFO?
- Have I included all required attachments and completed all forms requested?
- Am I applying to the correct funding opportunity number?
- Does my proposed project address the program purpose as specified in the NOFO?
- Does my organization have the technical expertise, the personnel, and the financial capacity to handle this proposed project?



Application Tips and Common Mistakes

Top 10 Tips for Applicants, 1

1. Start preparing the application early.

- Time is needed to:
 - Ensure registration
 - Assemble team
 - Review materials
 - Outreach to funder
 - Participate in Technical Assistance calls/webinars
 - Respond to the NOFO
 - Submit before the deadline



Application Tips and Common Mistakes

Top 10 Tips for Applicants, 2 – 3

2. Follow the instructions in the NOFO carefully.

- All information should be placed in the order requested.
- A careful and ordered response is key because it:
 - Allows an applicant ease of review before submission; and
 - Eliminates the possibility of Reviewers having to look for information or possibly overlooking information.

3. Keep your audience in mind.

- Reviewers cannot include outside information and will review what is in your proposal.
- Responses should speak to the program requirements.
- Assume nothing, and **keep the review criteria in mind.**



Application Tips and Common Mistakes

Top 10 Tips for Applicants, 4 – 5

4. Be brief, concise, and clear.

5. Be organized and logical.

- Applications that fail to project a complete and thorough thought process run the risk of receiving low scores during the review process.
- Completeness is key in thought as well as required attachments.



Application Tips and Common Mistakes

Top 10 Tips for Applicants, 6

6. Show evidence of fiscal stability and sound fiscal management.

- Review your internal fiscal operations.
- Do you have the capacity to handle federal funds?
- Cite past experiences where and when possible.
- Where does your organization sit financially after the project is completed?
- What percentage of your annual operating revenue would be the potential award?



Application Tips and Common Mistakes

Top 10 Tips for Applicants, 7 – 8

7. Attend to technical details.

- Top Grants.gov Failures:
 - Invalid UEI Numbers
 - SAM.gov Expirations
 - File Type Associations

8. Be careful in the use of attachments.

- Do not use attachments for information required in the narrative.
- Cross reference tables and attachments to the appropriate section of the application.
- Upload required forms in the proper order.



Application Tips and Common Mistakes

Top 10 Tips for Applicants, 9 – 10

- 9. Print out and carefully proofread and review your electronic application to ensure accuracy and completion.**
- 10. Submit all information at the same time.**



Application Tips and Common Mistakes

Common Mistakes

- Not registered with Grants.gov
- Missing or incorrect UEI on application
- Expired SAM registration
- Application is rejected for errors and applicant did not leave enough time to correct before the deadline
- Rejection email is in spam folder
- AOR is not approved by E-Biz Point of Contact
- AOR is not available to submit the application
- Applying to the wrong announcement number
- Application exceeds page limits



Contact Information



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Questions?



Connect with HRSA

Learn more about our agency at:

www.HRSA.gov

Rural Health Questions? Email:

RuralPolicy@HRSA.gov



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Appendix A: Funding Opportunity Forecast



Relevant Funding Opportunities

Funding Opportunity Forecast (Pending Appropriations)

	FY 2023	FY 2024	FY 2025
Rural Health Care Coordination	NOFO Available NOW Project Period 9/15/2023		
Rural Health Care Services Outreach			NOFO Available TBD Project Period Start 5/1/2025
Rural Health Network Development	Project Period Start 7/1/2023		
Rural Health Network Development Planning	Project Period Start 7/1/2023	NOFO Fall 2023 Project Period Start 7/1/2024	NOFO Fall 2023 Project Period Start 7/1/2025
Small Health Care Provider Quality Improvement			
Delta Health Systems Implementation	NOFO Available NOW Project Period Start 9/30/2023		
Rural Maternity and Obstetrics Management Strategies	NOFO Available Spring 2023 Project Period Start 9/1/2023		NOFO Available Winter 2024 Project Period Start 9/1/2025



Relevant Funding Opportunities

Funding Opportunity Forecast (Pending Appropriations), continued

	FY 2023	FY 2024	FY 2025
RCORP-Child and Adolescent Behavioral Health	NOFO Available NOW Project Start Date: 9/1/2023		
RCORP-Neonatal Abstinence Syndrome	Project Start Date: 9/1/2023		
RCORP-Overdose Response	Project Start Date: 9/1/2023	NOFO Available: Fall 2023 Project Start Date: 9/1/2024	
RCORP-Psychostimulant Support		NOFO Available: Fall/Winter 2023 Project Start Date: 9/1/2024	
	FY 2023	FY 2024	FY 2025
Rural Residency Planning and Development Grants	Project Start Date: 8/1/2023	NOFO Available: Late Fall 2023 Project Start Date: 8/1/2024	

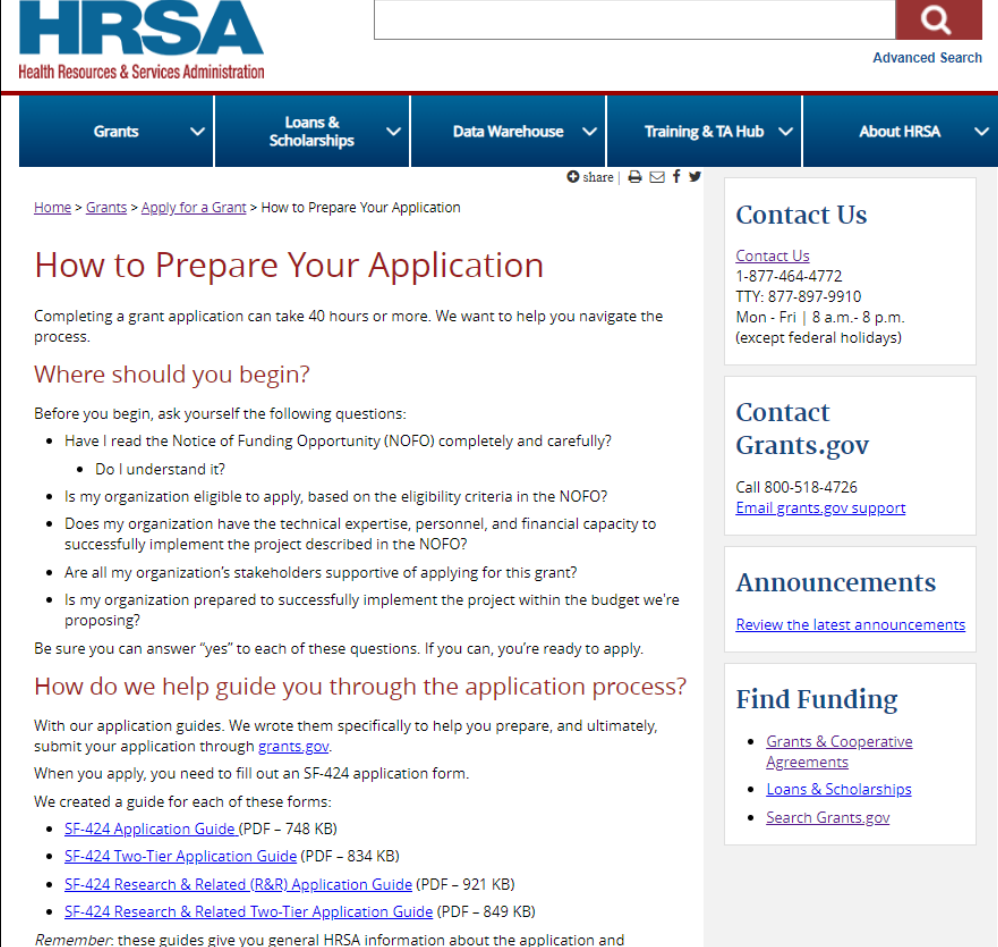


Appendix B: Additional Resources



HRSA Grant Technical Assistance Resources, 1

- HRSA Grants Technical Assistance (TA) Webpage
<http://www.hrsa.gov/grants/apply/>
- One-stop-shop for potential applicants on how to apply for HRSA Federal assistance.
- Applicants will find valuable information on how to apply for HRSA grants, including webcasts, videos, and other technical assistance guidance and a wealth of other relevant and useful information and links tailored to HRSA-specific process and requirements.



HRSA
Health Resources & Services Administration

Advanced Search

Grants | Loans & Scholarships | Data Warehouse | Training & TA Hub | About HRSA

Home > Grants > Apply for a Grant > How to Prepare Your Application

How to Prepare Your Application

Completing a grant application can take 40 hours or more. We want to help you navigate the process.

Where should you begin?

Before you begin, ask yourself the following questions:

- Have I read the Notice of Funding Opportunity (NOFO) completely and carefully?
 - Do I understand it?
- Is my organization eligible to apply, based on the eligibility criteria in the NOFO?
- Does my organization have the technical expertise, personnel, and financial capacity to successfully implement the project described in the NOFO?
- Are all my organization's stakeholders supportive of applying for this grant?
- Is my organization prepared to successfully implement the project within the budget we're proposing?

Be sure you can answer "yes" to each of these questions. If you can, you're ready to apply.

How do we help guide you through the application process?

With our application guides. We wrote them specifically to help you prepare, and ultimately, submit your application through [grants.gov](https://www.grants.gov).

When you apply, you need to fill out an SF-424 application form.

We created a guide for each of these forms:

- [SF-424 Application Guide](#) (PDF - 748 KB)
- [SF-424 Two-Tier Application Guide](#) (PDF - 834 KB)
- [SF-424 Research & Related \(R&R\) Application Guide](#) (PDF - 921 KB)
- [SF-424 Research & Related Two-Tier Application Guide](#) (PDF - 849 KB)

Remember: these guides give you general HRSA information about the application and

Contact Us
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1-877-464-4772
TTY: 877-897-9910
Mon - Fri | 8 a.m. - 8 p.m.
(except federal holidays)

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Call 800-518-4726
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- [Grants & Cooperative Agreements](#)
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HRSA Grant Technical Assistance Resources, 2

data.HRSA.gov

Search



A-Z Index

Find Health Care ▾

Data ▾

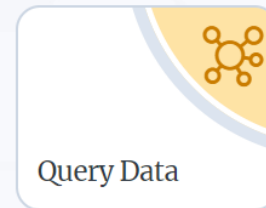
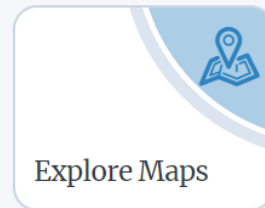
Maps ▾

Tools ▾

Topics ▾

Help ▾

Explore Data and Maps on HRSA's Health Care Programs



Each year

55,000,000

women and children served through the Maternal and Child Health Title V Block Grant program

In FY 2019

1,900

nurses and nursing faculty serving at facilities with a critical shortage of nurses or teaching at accredited schools of nursing

More than

57,000,000

people supported by Federal Office of Rural Health Policy programs in FY 2019

<http://data.hrsa.gov>



HRSA
Health Resources & Services Administration

HRSA Grant Technical Assistance Resources

The screenshot shows the HRSA website's Training and Technical Assistance Hub. At the top, the HRSA logo is displayed in blue, with the text "Health Resources & Services Administration" below it. A search bar is located in the top right corner. A navigation menu below the logo includes "Grants", "Loans & Scholarships", "Data Warehouse", "Training & TA Hub", and "About HRSA". The main content area features the title "HRSA Training and Technical Assistance Hub" and a breadcrumb trail: "Home > HRSA Training and Technical Assistance Hub". A paragraph explains that HRSA funds grantees and providers through its Bureaus and Offices, and that the Hub centralizes and extends the reach of HRSA's training and technical assistance resources. Below this is a "Search the Resource Library" section with a search input field and a "Search" button. On the right side, a "Browse by Topic" list includes: Behavioral Health (17), Care Teams (33), Child and Adolescent Health (28), Chronic and Infectious Diseases (10), Financing (11), Health Information Technology (9), HIV/AIDS (5), Maternal Health (11), Older Adult Health (1), Oral Health (10), Performance Measurement & Quality Improvement (23), Research (18), Rural Health (29), Social Determinants of Health (25), Telehealth (5), Training Centers (19), and Workforce (45).

<https://www.hrsa.gov/library/index.html/>



HRSA Grant Resources, 3

- Grants Policy Update
- Effectively Managing Your Grants
- Grant Budgeting
- Understanding and Managing your Award
- Changes in Financial Reporting and Payment Management System Updates
- Healthy Workforce Resiliency
- Answers to Common EHB Questions
- HRSA IEA- Connecting and Supporting HRSA Grantees
- A Healthy Single Audit
- Improving the Federal Grants Experience
- Improving the Health of Underserved Populations
- Promoting Effective Communication in Healthcare



<https://www.hrsa.gov/grants/manage-your-grant/training/workshops>



Questions or Comments



ruralcenter.org

Post-Polling Questions

I am ___ in my understanding of the federal grant application process, from searching for a federal grant to submitting a successful application.

I am ___ that I will apply the knowledge gained from this educational training to help leverage federal resources within my rural community.

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