

# Community-Based Division All-Programs Meeting

## Strategies for Success: Strengthening Rural Partnerships

### Poster Guidance

**The only firm requirement is that the poster present information about your HRSA, Federal Office of Rural Health Policy, Community-Based Division (CBD) funded project.**

As a CBD Awardee, it is important to share your successes and failures, add to the rural evidence base, and disseminate your findings. One way to do this is presenting at conferences and meetings.

- If you already have a poster that you have created for another purpose, then you are welcome to use this poster.
- If you plan to create a poster for an upcoming conference or event, we encourage you to use the same poster for the All Programs Meeting (APM).

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If you are creating a poster from scratch below are suggested guidelines to get you started:

#### Size:

Standard poster sizes range between 3' x 4' or 4' x 4' +/- a few inches

#### Layout:

Posters can be divided into columns (typically 2-4) in Microsoft PowerPoint or Word; typical headings mimic the evaluation process: Background/Information; Purpose/Objectives; Methods; Results; Conclusions/Next Steps (you should have references and acknowledgements).

Step by Step guide to making posters in power point:

<http://undergraduateresearch.as.ua.edu/presenting-your-work/making-posters/>

#### Acknowledgement and Disclaimers:

Observe the grant terms listed in your Notice of Award (NOA) and include the attribution language on your poster (please verify the below language is consistent with your NOA):

*"This project is/was supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) under grant number and title for grant amount (specify grant number, title, total award amount and percentage financed with nongovernmental sources). This information or content and conclusions are those of the author and should not be construed as the official position or policy of, nor should any endorsements be inferred by HRSA, HHS or the U.S. Government."*

#### Printing and Transport:

**Use your grant funds to print and bring your poster with you to the conference on February 27, 2018.**

\*If you have concerns or need special accommodations please contact your Project Officer.