Make rural healthcare transformation a reality!

Telehealth and Outreach Program Specialist

We are a growing national non-profit based in Canal Park, Duluth, MN that offers its employees a breathtaking view of Lake Superior, continuous professional growth, world-class technology support for remote workers and a generous, comprehensive benefits package all within a collaborative team environment.

We're looking for a Program Specialist in Telehealth and Outreach. This is a full-time, exempt remote and/or in-office position. The pay range we're offering is competitive to national non-profits. We offer our employees the opportunity to work for a truly mission driven organization with colleagues who are passionate about rural health care transformation.

The Company:

The National Rural Health Resource Center is a nonprofit organization dedicated to sustaining and improving health in rural communities.

As the nation's leading technical assistance and knowledge center in rural health, The Center focuses on five core areas:

- Transition to Value and Population Health
- Collaboration and Partnership
- Performance Improvement
- Health Information Technology
- Workforce

Our Mission:

The National Rural Health Resource Center provides technical assistance, information, tools and resources for the improvement of rural health care. It

serves as a national rural health knowledge center and strives to build state and local capacity.

Our Core Values:

- Awareness
- Innovation
- Integrity
- Collaboration
- Excellence
- Impact

The Position:

The Program Specialist should have at least four years of experience in health care, public health, business or public administration or a related area. Knowledge of Delta Region and rural health issues, telehealth and virtual care models, and health equity and disparities are desired. In addition, the candidate should have experience working in a team environment and be capable of independent decision-making. Effective written and oral communication skills to include presentation and facilitation experience and possess excellent relationship-building skills are necessary. Experience preferred with working remotely and with Microsoft Office Teams, and Zoom Meetings or similar platform.

Requirements:

- Bachelor's degree or equivalent experience in health, business or public administration, public health, allied health, nursing, health science, education or closely related field.
- Master’s degree in related field preferred or equivalent work experience.
- Four years of experience in health care, public health, business or public administration or a related area.
- Knowledge of Delta Region, rural health issues, telehealth and health equity and disparities are desired.

Responsibilities:

- Assists and works with team to provide education, coaching and technical assistance to rural health providers (including rural hospitals, clinics, providers and other community stakeholders, state and federal organizations and rural health policy makers) on topics such as strategic planning, and community engagement, community care coordination, performance improvement and system frameworks, health system development, and population health service coordination.
- Deliver presentations and education content to customers through a various mode of communications to include phone, face-to-face, remote presentation technology on a one-to-one basis and through group discussions.
- Assist team in coordination of technical assistance services to ensure a productive, efficient team environment.
- Assist team with coordination and completion of regular reporting requirements (including evaluation and information tracking processes) and perform analysis.
- Work collaboratively onsite and remotely in a team environment to collect best practices from rural communities, write program reports, provide direct technical assistance, develop and promote resources and tools, and improve technical assistance service delivery.
- Participate in organizational team meetings, rural health conferences and workshops as appropriate. Other regular and ad hoc duties as assigned.
- Other duties as assigned.

The Location:

The Program Specialist will work primarily in an office setting either on site at the Duluth office location or in a home office environment in southern states, with preference in the Mississippi Delta Region. Additionally, some overnight travel may be expected to various locations through the United States.

Employees at The Center enjoy a casual, friendly, supportive work environment focused on important, mission driven work.

The Center has offices located in the Historic Canal Park neighborhood of Duluth, MN on the shores of Lake Superior, just feet from the iconic Aerial Lift Bridge. The Center promotes a healthy workplace culture by providing a healthy work/life balance and focusing on a holistic approach to employee well-being.

EEO STATEMENT:

The National Rural Health Resource Center is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

To Apply:

Send letters of application and resumes to Robbie Nadeau at rnadeau@ruralcenter.org by October 11, 2020. In your letter of application, please indicate that you are applying for the Telehealth and Outreach Program Specialist position.