



DELTA REGION COMMUNITY HEALTH SYSTEMS DEVELOPMENT (DRCHSD) PROGRAM

Financial Operational Assessment (FOA), and Quality Improvement (QI) Project Workplan and Timeline

Project Purpose

Financial Operational Assessment (FOA) evaluates healthcare organization operations at the department level to establish priorities and develop action steps to implement best practices that improve efficiency. The services assist hospital leaders in determining opportunities that could position their facilities for the future.

Quality Improvement (QI) project evaluates the healthcare organization’s quality program, care management and transitions of care processes to establish planning priorities and develop action steps to implement best practices that improve efficiency, performance and care coordination.

FOA / QI Project Work Plan and Timeline

Project Activities	Estimated Time
Hospital to join a pre-planning call with consultant	30 – 45 minutes per executive team member
Hospital to submit Data Request to Stroudwater Associates	One week required by staff to complete data request
Executive leadership and management team to hold virtual interviews with the consultant	1 full day: 1 hour per team member to complete interviews
Executive leadership to review draft FOA report and submit comments to consultant within two (2) weeks. <i>The report is considered acceptable if feedback is not submitted to the consultant within 2 weeks of receipt of the report.</i>	2 – 5 hours for executive team to review report and submit comments to consultant
Hospital to host 1 day virtual, onsite or hybrid FOA report presentation and action planning session with consultant. Board of directors (BOD) encouraged to join report presentation.	1 full day: 8 hours for each executive and management team member. 2 hours for BOD.
Finalized report, recommendations and action plan is submitted to the CEO within one (1) week of consultation. Report is final following action planning session.	N/A

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