

SHIP & COVID SHIP: FY22 – FY23 Reporting Requirements

PROGRAM	KEY DELIVERABLES/ITEMS	TYPE	DUE DATE	REPORTING PERIOD
SHIP	FY 2022 Non-Competing Continuation (NCC) FY 2021 Progress Report and FY 2022 Application	Reporting Requirement	2/11/2022	06/01/2021 - 05/31/2022
SHIP COVID T&M	Quarterly Report and (A/R) Quarterly Report (3)	Reporting Requirement	4/30/2022	01/01/2022 - 03/31/2022
SHIP COVID T&M	Quarterly Report and (A/R) Quarterly Report (4)	Reporting Requirement	7/30/2022	04/01/2022 - 06/30/2022
SHIP	FY 2021 Annual Report	Reporting Requirement	8/29/2022	06/01/2021 - 05/31/2022
SHIP COVID T&M	Quarterly Report and (A/R) Quarterly Report (5)	Reporting Requirement	10/30/2022	07/01/2022 - 09/30/2022
SHIP COVID T&M	Federal Financial Report (FFR)	Reporting Requirement	10/30/2022	07/01/2021 - 06/30/2022
SHIP	Federal Financial Report (FFR)	Reporting Requirement	10/30/2022	06/01/2021 - 05/31/2022
SHIP	Carryover Request	Reporting Requirement	11/01/2022	06/01/2021 – 06/01/2022
SHIP COVID T&M	Quarterly Report and (A/R) Quarterly Report (6)	Reporting Requirement	1/30/2023	10/01/2022 - 12/31/2022
SHIP COVID T&M	FY 21 Final Repot	Reporting Requirement	03/30/2023	07/01/2021 - 12/31/2022
SHIP COVID T&M	Federal Financial Report (FFR)	Reporting Requirement	04/30/2023	07/01/2022 - 12/31/2022
SHIP COVID T&M	Equipment List	Reporting Requirement	Submitted as part with grant close-out	07/01/2021 - 12/31/2022

SHIP (H3H) Reporting Requirements

DUE DATE	REPORT NAME	REPORTING PERIOD	TEMPLATE/ RELATED GUIDANCE	WHAT AND WHERE TO SUBMIT FORMAT TO SUBMIT ON EHB / "NAME OF SUBMISSION TASK ON EHB"
02/11/2022	FY 2022 NON-COMPETING CONTINUATION (NCC)	06/01/2021-05/31/2022	FY 2022 Noncompeting Continuation (NCC) Progress Report Instructions and Templates (Attachments 1-4 and Hospital Applications)	See FY 2022 NCC Progress Report Instruction Template / "Noncompeting Continuation Progress Report"
*07/2022 Varies pending NoA issue date	BUDGET REVISION (IF APPLICABLE TO STATE)	06/01/2022-05/31/2023	SF424-A Budget Form Line Item Budget, and Budget Justification Narrative to the number of hospitals and the amount per hospital for the Federal award.	Upload SF 424A, Line Item Budget, and Budget Justification Narrative as separate attachments on the "Revised Budget" submission task
10/30/2022	FEDERAL FINANCIAL REPORT (FFR)	06/01/2021-05/31/2022	EHB Video on FFR & EHB Video on Prior Approval Request-Carryover . If needed, a prior approval for carryover you submit the request simultaneously or no later than 30 days after the due date of the FFR.	Submit the required Financial Report and Other Supporting Documents and Prior Approval Carryover Request (if applicable)/ "Financial Report"
*08/29/2022	FY 2021 ANNUAL REPORT	06/01/2021-05/31/2022	Template & Instructions [Anticipated Release: 06/15/2022]	Submission Instructions (TBD)/ "Annual Report"
11/30/2022	CARRYOVER REQUEST	06/01/2021-05/31/2022	See EHB Video on FFR & EHB Video on Prior Approval Request-Carryover . SHIP Prior Approval Request to Carryover Unobligated Funds - One-pager guidance on carryover request.	Submit the required Financial Report and Other Supporting Documents and Prior Approval Carryover Request (if applicable)/ "Financial Report"

*Estimated Date-- See EHB for exact date

ARP COVID-19 Testing and Mitigation Quarterly Reports

Quarter	HRSA Due Date/ Submit to portal	Corresponding Reporting Period
1	12/31/2021	07/01/2021 - 09/30/2021
2	1/30/2022	10/01/2021 - 12/31/2021
3	4/30/2022	01/01/2022 - 03/31/2022
4	7/30/2022	04/01/2022 - 06/30/2022
5	10/30/2022	07/01/2022 - 09/30/2022
6	01/30/2023	10/01/2022 - 12/31/2022

ARP COVID-19 Testing and Mitigation Quarterly Reports (A/R)

Quarter	HRSA Due Date/ Submit to EHB	Corresponding Reporting Period
1	10/30/2021	07/01/2021 - 09/30/2021
2	1/30/2022	10/01/2021 - 12/31/2021
3	4/30/2022	01/01/2022 - 03/31/2022
4	7/30/2022	04/01/2022 - 06/30/2022
5	10/30/2022	07/01/2022 - 09/30/2022
6	01/30/2023	10/01/2022 - 12/31/2022