

SUSTAINABILITY ACTION PLAN OVERVIEW AND EXAMPLE

Create a separate action plan for each of the three selected Opportunities for Sustainability (OFSs) that were identified as the lowest rated questions from the completed Sustainability Action Plan Assessment.

- 1) List business plan category the question was included within.
- 2) Write out the selected OFS question(s).

Business Plan Category: Leadership and Operations

Selected OFS: The network leadership does not include non-traditional health care organizations as members, partners, or advisors.

Actions to Change OFS: <i>(3-5 actions over 6-12 months)</i> What are the actions that will begin to improve or change the rating of the selected OFS, (i.e. what action needs to be taken to alleviate the gap?)	Who Will Implement: (Person/network responsible for implementing action?)	Start Date: (Timeline for putting steps into place?)	Anticipated Completion Date: (Timeline for putting steps into place?)
1. <i>Expand the board to include two representatives from non-traditional health care organizations as advisors. Will require a change to bylaws.</i>	<ul style="list-style-type: none"> <i>Board chair and current network members</i> 	<ul style="list-style-type: none"> <i>1st Qtr. begin effort</i> 	<ul style="list-style-type: none"> <i>Complete by end of 3rd Qtr.</i>
2. <i>Include two new partners or advisors from non-traditional health care organizations for next strategic plan event.</i>	<ul style="list-style-type: none"> <i>Network Leader</i> 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
3.	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">

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Action Item #	Needed Resources: What are the resources needed to implement the actions and changes (time, talent, monetary resources, etc.)?		
1.	<ul style="list-style-type: none"> <i>The current network board members and network leader's time and energy to identify potential board representatives.</i> <i>Review and change to bylaws may require legal counsel.</i> <i>Develop a marketing/recruitment plan for new board representatives may require outside contracted marketing support or board development expertise.</i> 		
2.	<ul style="list-style-type: none"> <i>Develop a marketing/recruitment plan for new partners or new advisors. May require outside contracted marketing support.</i> 		
3.	<ul style="list-style-type: none"> 		
Action Item #	Plan for Monitoring and Review: How will the actions be monitored or reviewed?	Information or Message: Who needs to know what, during the process of change?	Measure or Evidence of Success: Identify how network will know the action is complete?
1.	<ul style="list-style-type: none"> <i>Board discussion and review at monthly meetings to provide input and final decision through a vote.</i> 	<ul style="list-style-type: none"> <i>Board members and staff receive regular updates on progress.</i> <i>Staff and partners informed of final board decision.</i> 	<ul style="list-style-type: none"> <i>Bylaws are revised.</i> <i>New board representatives attending board meetings.</i>
2.	<ul style="list-style-type: none"> <i>Network leader will seek input from board members to identify possible new advisors, partners.</i> 	<ul style="list-style-type: none"> <i>Board members, staff, and partners provided with final network leaders decision.</i> 	<ul style="list-style-type: none"> <i>New partners or advisors attend strategic planning event.</i>
3.	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">