



**Small Rural Hospital Improvement Grant Program (SHIP)
FY 2020 Non-Competing Continuation (NCC)
Guidance Webinar
*December 10, 2019***

Hosted by:

**National Rural Health Resource Center:
Sally Buck**

**Federal Office of Rural Health Policy:
Salamatou Barrie
Jeanene Meyers**

Vision: Healthy Communities, Healthy People

**Call-In Number: 1800-369-2088
Participant Code: 8545931**



Agenda


- Housekeeping
- SHIP General Program
- FY 2020 NCC Overview
- FY 2020 SHIP TA Grant Guidance
- FY 2020 Allowable Investment Menu
- FY 2020 NCC Attachments Details
- Resources & Contacts
- Q & A



Housekeeping

Call-In Number: 1800-369-2088

Participant Code: 8545931

- Please mute your microphone 
- Feel free to post comments in the comment box during the presentation
- All questions will be addressed at the end of the presentation
- Replay link will be sent out after the webinar

SHIP General Information

SMALL RURAL HOSPITAL IMPROVEMENT GRANT PROGRAM (SHIP)

- Supports eligible small rural hospitals in meeting value-based payment through purchases of hardware, software and training.
- **INVESTMENT ACTIVITIES:**
 - Value-Based Purchasing (VBP)
 - Accountable Care Organizations (ACOs)/Shared Savings
 - Payment Bundling (PB)/Prospective Payment System (PPS)
- **PROGRAM OUTCOMES:**
 - Improve cost savings
 - Improve efficiencies
 - Improve quality



SHIP General Information

Reporting Requirements

Due Date	Name	Reporting Period
01/27/2020	FY 2020 NON-COMPETING CONTINUATION (NCC)	06/01/2019- 05/31/2020
08/31/2020	FY 2020 ANNUAL REPORT	06/01/2019- 05/31/2020
10/30/2020	FEDERAL FINANCIAL REPORT (FFR)	06/01/2019- 05/31/2020

For the completed FY 19-20 SHIP Calendar go to the [SHIP TA](https://www.ruralcenter.org/ship) website
<https://www.ruralcenter.org/ship>



FY 2020 NCC Overview

Due Date: Jan 27, 2020

Reporting Period: June 1, 2019- May 31, 2020

Estimated Budget: \$11,866 /hospital

Instructions & Template: On EHB and [SHIP TA Website](#)

- [FY 2020 NCC Progress Report Instructions and relevant attachments](#)
- [FY 2020 SHIP Hospital Application Template Form](#)
- [FY 2020 Allowable Investments](#)

Submit To: HRSA EHB

<https://grants.hrsa.gov/webexternal/login.asp>

1. Click the [View Portfolio](#) link in the left side menu
2. Locate the grant for which you want to work on the NCC Progress Report and click the [Open Grant Handbook](#) link.
3. Click the [Noncompeting Continuations](#) link in the left side menu. Your pending NCC Progress Report will appear listed.
4. Click the [Start Report](#) or [Edit Report](#) link to access the NCC Progress Report.



FY 2020 NCC Overview- Required Sections

Required Sections	Type of Submission	Corresponding Resources
SF-PPR	Form	See HRSA's EHB NCC Progress Report User Guide
SF-PPR-2 (coverage continuation)	Form	See HRSA's EHB NCC Progress Report User Guide
Performance Narrative	1 Attachment (Word or PDF)	See FY 2020 NCC Progress Report Instructions available on EHB & SHIP TA Website
Budget Information	SF-424 & Budget Narrative	See HRSA's EHB NCC Progress Report User Guide
Appendices	Separate Attachments	See FY 2020 NCC Progress Report Instructions available on EHB & SHIP TA Website

Section
Basic Information
SF-PPR
SF-PPR-2 (Cover Page Continuation)
Performance Narrative
Budget Information
SF-424A Budget Information
Budget Narrative
Appendices
Attachment 1
Attachment 2
Attachment 3
Attachment 4
Attachment 5
Attachment 6



FY 2020 NCC Overview- Required Sections, Continued

SF-PPR & SF-PPR 2

- Basic information about your grantee organization
- By default, the information will be pre-populated

Please refer to Section 3.2 of [HRSA's EHB NCC Progress Report User Guide](#)



FY 2020 NCC Overview- Required Sections, Once More

Performance Narrative

- Comprehensive overview of your project activities and accomplishments
- Uploaded as one attachment (word or pdf)
- Page Limit: 12 pages
- Label document with your Organization's name, HRSA Award #, and Primary Contact Name

See [FY 2020 NCC Progress Report Instructions](#) available on EHB & [SHIP TA Website](#)



FY 2020 NCC Overview- Required Sections, Final

Budget Information

- SF-424A Form – (Amount should be pre-populated in EHB)
- Budget Narrative
- Report Period: June 1, 2020 – May 31, 2021

Please refer to Section 3.2 of [HRSA's EHB NCC Progress Report User Guide](#).

Reminders

- SHIP Specific Budget restrictions
- Budget should align with SHIP's purchasing menu/investment categories
- HHS Allowable Cost policy-see [45 CFR Part 75 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards, Subpart E – Cost Principles](#).



FY 2020 NCC Overview- Required Sections

Attachments

Attachment 1: FY 2019 Work Plan

Attachment 2: FY 2019 SHIP Activities Progress File as an Excel File

Attachment 3: FY 2020 Work Plan (one year *ONLY*)

Attachment 4: FY 2020 SHIP Hospital Funding Spreadsheet as an Excel File

Attachment 5: Special Innovations Project (SIP)

Attachment 6: Other Relevant Documents

See [FY 2020 NCC Progress Report Instructions](#) available on the [SHIP TA Website](#) & [EHB](#)



SERVICES	PROGRAMS	EVENTS
----------	----------	--------

[Home](#) > [Programs](#) > [SHIP](#) > Report Templates

Report Templates

Downloads & Links

[FY20 SHIP Hospital Application Template Form](#) (Word - 5 pages)

[FY 2020 NCC Attachment 1 - FY 2019 Work Plan](#) (Word - 1 page)

[FY 2020 NCC Attachment 2 - FY 2019 SHIP Activities Progress File](#) (Excel - 3 pages)

[FY 2020 NCC Attachment 3 - FY 2020 Work Plan](#) (Word - 1 page)

[FY 2020 NCC Attachment 4 - FY 2020 SHIP Hospital Funding Spreadsheet](#) (Excel)

<https://www.ruralcenter.org/ship/report-templates>

FY 2020 SHIP TA Grant Guidance



SMALL RURAL HOSPITAL IMPROVEMENT GRANT PROGRAM (SHIP)
FY 2020

ALLOWABLE AND UNALLOWABLE INVESTMENT ACTIVITY
EXAMPLES

SERVICES PROGRAMS EVENTS RESOUR

[Home](#) > [Programs](#) > [SHIP](#) > Grant Guidance

Grant Guidance

Downloads & Links

- [FY 2020 Noncompeting Continuation \(NCC\) Progress Report Instructions](#) (PDF Document - 7 pages)
- [FY 2020 NCC Attachment 1 - FY 2019 Work Plan](#) (Word - 1 page)
- [FY 2020 NCC Attachment 2 - FY 2019 SHIP Activities Progress File](#) (Excel - 3 pages)
- [FY 2020 NCC Attachment 3 - FY 2020 Work Plan](#) (Word - 1 page)
- [FY 2020 NCC Attachment 4 - FY 2020 SHIP Hospital Funding Spreadsheet](#) (Excel)
- [FY 2020 Allowable Investments](#) (Word - 6 pages)
- [SHIP Grants Management and EHB: Guides and Links for Grantees](#) (PDF Document - 6 pages)
- [SHIP Prior Approval Request to Carryover Unobligated Funds](#) (PDF Document - 2 pages)
- [SHIP Prior Approval Process for Budget Revision](#) (PDF Document - 2 pages)
- [SHIP Prior Approval for Project Director and Key Staff Change](#) (PDF Document - 2 pages)
- [SHIP Carryover Request - Written Example](#) (Word - 2 pages)

Clarification of Allowable and Unallowable Investments

In general, SHIP allowable investments include activities to assist small rural hospitals with their quality improvement efforts and with their adaptation to changing payment systems through investments in hardware, software and related trainings. This includes aiding with value and quality improvement.

Unallowable investments include, but are not limited to, travel costs, hospital services, hospital staff salaries, or general supplies. Hospitals should contact their State Office of Rural Health (SORH) with questions regarding the appropriateness or fit of a certain activity or hardware/software purchase. For additional clarifications, refer to [Frequently Asked Questions \(FAQs\)](#).

SHIP Funding Priorities

Hospitals must first meet SHIP funding priorities before using resources to support investments in other areas. SHIP funding priority areas include:

- SHIP funded investments are prioritized based on Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) reporting and ICD-10 coding.
- Hospitals must utilize resources to fully implement ICD-10 coding and HCAHPS reporting to Hospital Compare before the facility can select any other investment options without exceptions.

This project is supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) under grant number UB1RH24206, Information Services to Rural Hospital Flexibility Program Grantees, \$1,205,000 (0% financed with nongovernmental sources). This information or content and conclusions are those of the author and should not be construed as the official position or policy of, nor should any endorsements be inferred by HRSA, HHS or the U.S. Government.

https://www.ruralcenter.org/sites/default/files/10092019_SHIP%202020%20Allowable%20Investments-final_0.docx



Hospital Application Template Form

- FY 20 NCC Attachment Details

SMALL RURAL HOSPITAL IMPROVEMENT GRANT PROGRAM (SHIP)
HOSPITAL GRANT APPLICATION FOR FY 2020

Return to the State Office of Rural Health by:

To help facilitate the awards process the SORH will submit one SHIP application on behalf of all eligible hospital applicants to Federal Office of Rural Health Policy (FORHP). *This form must be completed and returned to the SORH for inclusion in the FY20 SHIP Progress Report.* The SORH will award equal funding to each eligible hospital.

A. General Information

Hospital Name: CMS Certification Number (CCN): #

Former Name (if changed since FY19 SHIP application):

Is there a change in hospital address since FY19 SHIP application? Yes No

Is there a change in Administrator/CEO since FY19 SHIP application? Yes No

Is there a change in SHIP Project Director, since FY19 SHIP application? Yes No

If Yes, regarding changes since FY19, please update appropriate fields below.

Address:

City: State: Zip: County:

Phone: Fax:

Administrator / CEO: E-mail:

Hospital SHIP Project Director Name: [Click here to enter text.](#) Email: [Click here to enter text.](#)

Phone:

Number of beds per Line 14 of the most recently filed Medicare Cost Report*:

CAH: Yes No

Cost Reporting Period: mm/yy - mm/yy

*Note: If hospital reports a licensed bed count greater than 49 on Line 14 but staffs 49 beds or fewer, eligibility may be certified by submitting a written statement to the SORH that includes: 1) the number of staffed beds at the time of the most recent cost report submission, 2) the cost reporting period of the most recently filed cost report and 3) the signature of the certifying official.



<https://www.ruralcenter.org/sites/default/files/SHIP%202020%20Hospital%20Application%20Template%20Form%20%283%29.docx>



FY 2020 SHIP Allowable Investments

VBP Investment Activities
A. Quality reporting data collection/related training or software
B. HCAHPS data collection process/related training
C. Efficiency or quality improvement training in support of VBP related initiatives
D. Provider-Based Clinic Quality Measures education
E. Alternative Payment Model and Quality Payment Program training/education
ACO or Shared Savings Investment Activities
A. Computerized provider order entry implementation and/or training
B. Pharmacy services
C. Disease registry training and/or software/hardware, Population Health software, Social Determinants of Health Screening software/training
D. Efficiency or quality improvement training in support of ACO or shared savings related initiatives
E. Systems performance training in support of ACO or shared savings related initiatives
F. Mobile health and telehealth hardware/software
G. Community paramedicine hardware/software and training
H. Health Information Technology (HIT) training for value and ACOs
PB or PPS Investment Activities
A. ICD-10 software
B. ICD-10 training
C. Efficiency or quality improvement training in support of PB or PPS related initiatives
D. S-10 Cost Reporting training
E. Pricing Transparency Training

https://www.ruralcenter.org/sites/default/files/10092019_SHIP%202020%20Allowable%20Investments-final_0.docx



2020 Additions to Allowable Investments

Value- Based Purchasing

- **Efficiency or quality improvement training in support of VBP related initiatives**
 - [Antibiotic stewardship](#), and [Emergency Preparedness](#).
- **Provider-Based Clinic Quality Measures education:**
 - Educational training for provider-based rural health clinic quality improvement reporting, including patient satisfaction survey scores.

Accountable Care Organization or Shared Savings

- **Population Health Software, Social Determinants of Health Screening software and Training**
 - Software and training for analysis of population health needs or assessment of social determinants of health in improving health outcomes and care management program.
- **Health Information Technology**
 - Training associated with [cybersecurity](#)

Payment Bundling or Prospective Payment

- **Pricing Transparency Training**
 - [Chargemaster, Pricing Transparency, Charges](#)



FY 2020 NCC Attachments Details

- [FY 2020 NCC Attachments Details](#)

- FY 2019 SHIP Activities Progress File
- FY 2020 SHIP Hospital Funding Spreadsheet

SERVICES

PROGRAMS

EVENTS

[Home](#) > [Programs](#) > [SHIP](#) > Report Templates

Report Templates

Downloads & Links

 [FY20 SHIP Hospital Application Template Form](#) (Word - 5 pages)

 [FY 2020 NCC Attachment 1 - FY 2019 Work Plan](#) (Word - 1 page)

 [FY 2020 NCC Attachment 2 - FY 2019 SHIP Activities Progress File](#) (Excel - 3 pages)

 [FY 2020 NCC Attachment 3 - FY 2020 Work Plan](#) (Word - 1 page)

 [FY 2020 NCC Attachment 4 - FY 2020 SHIP Hospital Funding Spreadsheet](#) (Excel)

<https://www.ruralcenter.org/ship/report-templates>



FY 2020 NCC Attachment 2 – FY 2019 SHIP Activities Progress Report

A	B	C	D	E	F	G	H
Activities Progress FY19							
Hospital Name	Select all Relevant FY19 Activities	Activity(ies) conducted in a network or consortium? (Y/N)	Describe Activity	FY19 Progress	Was there a difference/change in activities in FY19 (Y/N)	Describe Difference/Change	What is the Impact/Change
Hospital Name	Value-Based Purchasing (VBP) Investment Activities			In progress			
	Accountable Care Organization (ACO) or Shared Savings Investment Activities						
	Payment Bundling (PB) or Prospective Payment Systems (PPS) Investment Activities						
	Value-Based Purchasing (VBP) Investment Activities						
Hospital Name	Accountable Care Organization (ACO) or Shared Savings Investment Activities						
	Payment Bundling (PB) or Prospective Payment Systems (PPS) Investment Activities						
	Value-Based Purchasing (VBP) Investment Activities						
	Accountable Care Organization (ACO) or Shared Savings Investment Activities						
Hospital Name	Payment Bundling (PB) or Prospective Payment Systems (PPS) Investment Activities						
	Value-Based Purchasing (VBP) Investment Activities						
	Accountable Care Organization (ACO) or Shared Savings Investment Activities						
	Payment Bundling (PB) or Prospective Payment Systems (PPS) Investment Activities						
Hospital Name	Value-Based Purchasing (VBP) Investment Activities						
	Accountable Care Organization (ACO) or Shared Savings Investment Activities						
	Payment Bundling (PB) or Prospective Payment Systems (PPS) Investment Activities						
	Value-Based Purchasing (VBP) Investment Activities						
Hospital Name	Accountable Care Organization (ACO) or Shared Savings Investment Activities						
	Payment Bundling (PB) or Prospective Payment Systems (PPS) Investment Activities						
	Value-Based Purchasing (VBP) Investment Activities						
	Accountable Care Organization (ACO) or Shared Savings Investment Activities						

[https://www.ruralcenter.org/sites/default/files/FY%202020%20NCC %20Attachment%20-FY%202019%20SHIP%20Activities%20Progress.xlsx](https://www.ruralcenter.org/sites/default/files/FY%202020%20NCC%20Attachment%20-FY%202019%20SHIP%20Activities%20Progress.xlsx)



FY 2020 NCC Attachment 4 – FY 2020 SHIP Hospital Funding Spreadsheet

A. General Information																		
CMS Certification Number (CCN)	HOSPITAL NAME	ADDRESS	CITY	STATE	ZIP	COUNTY	Administrator / CEO Name	Administrator / CEO Email	Hospital SHIP Project Director Name	Hospital SHIP Project Director Email	CAH? (Y/N)	Bed Size: 49 Beds or Less	Cost Report Period	Does the hospital participate in the following Centers for Medicare and Medicaid Services (CMS) programs:				
														Medicare Shared Savings Program	Other ACO Model	Hospital IQR Program	Hospital Compare	Hospital VBP Program
123456	EXAMPLE Charity Hospital (Delete this row before you submit the application)	200 Hospital Rd.	Tiny	LA	67981	Madison	John Doe	ceo@charity.org	Sally Smith	cfo@charity.org	Y	35	07/18-06/19	Y	Y	N	N	N
Total Hospitals		1									1			1	1	0	0	0

[https://www.ruralcenter.org/sites/default/files/Copy%20of%20FY%202020%20NCC %20Attachment%204-FY%202020%20SHIP%20Hospital%20Funding%20Spreadsheet.xlsx](https://www.ruralcenter.org/sites/default/files/Copy%20of%20FY%202020%20NCC%20Attachment%204-FY%202020%20SHIP%20Hospital%20Funding%20Spreadsheet.xlsx)



FY 2020 NCC Attachment 4 – FY 2020 SHIP Hospital Funding Spreadsheet- Continued

C. SHIP Purchasing Menu Investments: Place an "X" in the column below to indicate which investment(s) the hospital selected. Click on the red triangle in the upper right hand corner of the cell for descriptions of investments.																	Investment Budget Requests				
Value-Based Purchasing (VBP) Investment Activities					Accountable Care Organization (ACO) or Shared Savings Investment Activities								Payment Bundling (PB) or Prospective Payment Systems (PPS) Investment Activities					Enter the requested running amount for each investment category as indicated on the hospital application			Funding Request (CANNOT exceed \$11,866 per hospital)
A. Quality Reporting	B. HCAPPS Collection or Training SHIP Funding Priority	C. Efficiency or QI Training/Project	D. Provider-Based Clinic Quality Measure Education	E. Alternative Payment Model and Merit-Based Incentive Payment	A. Computerized Provider Order Ent	B. Pharmacy Services	C. Disease Registry/Pop Health/SDOU	D. Efficiency or QI Training/Project	E. System Performance Training	F. Telemedicine / Mobile Health	G. Community Paramedicine	H. Health Information Technology Training for Value and AC	A. ICD-10 Software	B. ICD-10 Training (SHIP Funding Priority)	C. Efficiency or QI Training/Project	D. S-10 Cost Reporting training/project	E. Pricing Transparency Training	VBP \$	ACO/Shared Saving \$	PB/PPS \$	
X	X							X					X	X				\$5,000	\$3,866	\$3,000	\$11,866
																					\$0
																					\$0
																					\$0
																					\$0
																					\$0
																					\$0
																					\$0
																					\$0
																					\$0
1	1	0	0	0	0	0	0	1	0	0	0	0	1	1	0	0	0	\$5,000	\$3,866	\$3,000	\$11,866

[https://www.ruralcenter.org/sites/default/files/Copy%20of%20FY%202020%20NCC %20Attachment %204-FY%202020%20SHIP%20Hospital%20Funding%20Spreadsheet.xlsx](https://www.ruralcenter.org/sites/default/files/Copy%20of%20FY%202020%20NCC%20Attachment%204-FY%202020%20SHIP%20Hospital%20Funding%20Spreadsheet.xlsx)



Resources

- FY 2020 NCC Progress Report instructions and relevant attachments available on the SHIP TA website under [Grant Guidance](#) and [Report Template](#) webpages.
- HRSA [“How to Manage Your Grant” Website](#)
- [SHIP Performance Management/Program Evaluation Guide & Webinar](#)
- The SHIP TA team is available to review if submitted to ship-ta@ruralcenter.org by **January 10, 2020**



Contact Information



Here to help

HRSA PO Support

- [SALLAY BARRIE](#)
- [JEANENE MEYERS](#)
- [PO MAP](#)

HRSA GMS Support

- [JAMES PADGETT](#)
- [KIMBERLY DEWS](#)
- [POTIE PETTWAY](#)
- [JESSICA SANDERS](#)
- [BEN WHITE](#)

TA Support

- [SHIP TA WEBSITE](#)
- [TA EMAIL](#)

Questions?

Call-In Number: 1800-369-2088

Participant Code: 8545931



Please **unmute** your microphone to ask a question or type it in the comment box.