



NATIONAL RURAL HEALTH RESOURCE CENTER

INTERNSHIP

National Rural Health Resource Center, a non-profit organization, offers an outstanding paid internship opportunity in Duluth to a student or recent graduate interested in gaining experience in marketing, educational event planning, community health planning and rural health.

Degree and Area of Specialization: Bachelor's or Associate's degree student in health care, communications, management, education, or business field.

Preferred Experience: Experience in health education, communications or business (in the health care field), or a related capacity.

Principal Responsibilities Include: Assist with coordination of educational events, including workshops, webinars, and meetings. Develop and distribute communication materials for programs. Assist with public relations and marketing of organizational services. Assist with conducting community health assessment surveys with rural hospitals.

Desired Qualities:

Customer-service oriented with an outgoing personality. Excellent verbal and written communication skills. Ability to organize and prioritize duties. Interest in being a team player with strong commitment to quality improvement. Experience with Microsoft Applications (Outlook, Word, Excel).

Hours: Part-time (up to 15 hours/week) beginning in January 2017 between 8:00 am and 5:00 pm, Monday through Friday.

Send letter of application and resume by December 21, 2016 to: Jere-lyn Fern, National Rural Health Resource Center, 525 S. Lake Avenue., Ste. 320, Duluth, MN 55802 or jlfern@ruralcenter.org. www.ruralcenter.org.

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The mission of the National Rural Health Resource Center is to provide technical assistance, information, tools, and resources for the improvement of rural healthcare. It serves as a national rural health knowledge center and strives to build state and local capacity.

