Instructions for use: Use this tool during initial implementation of a quality improvement project or topic to document unforeseen problems identified, and track solutions. It is helpful to keep the worksheet(s) in a designated place(s) where users can readily document problems. Depending on the project, it may make sense to have copies at multiple locations. The project or topic leader and team members should address the problems in real time if they are available, or during scheduled huddles until it appears that no new problems are being identified.

**Rapid Tests of Change Tool**

**Quality Improvement Topic/Project: Project Leader:**

| **Date** | **Change/Action** | **Problem Identified** | **Solution Proposed** | **Follow up plan** | **Date Resolved** |
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